

Fall Conference Committee Meeting
East Carolina University
May 18, 2016

Summary Report Draft

Committee Members Present (Sharon Arrington, Catrina Davis, Ralph Evans, Kenya Grant, Mary Harrell-Sessoms, Sonya Rinehart, Tanya Turner, Hazel Walker)

Purpose: View the facilities and reach a consensus on a recommendation to the Collaborative at the June 3, 2016 meeting.

Agenda:

- Introductory discussion
 - Tour of parking areas near meeting facility
 - Tour of Teaching Resource Center in Joyner Library
 - Tour of Mendenhall Student Center
 - Committee discussion
1. **Cost for facilities?** (\$100 - \$200 if we need to have someone to open the building before we start).
 2. **Refreshments and/or Boxed Lunch**
 - a. Maybe very light refreshments during registration
 - b. Box Lunch
 - c. <http://ecu.campusdish.com/Catering.aspx>
 - d. Ralph will provide options and cost comparisons to last year at the June meeting.
 3. **Internet access for conference participants?** Catrina Davis will take care of setting up a special login for the conference.
 4. **Setups for presenters?** ECU will have computers, projectors set up for presenters (Dell products)
 5. **Is there a room large enough to meet with the total group briefly (est. 100+)?** Will use the Hendrix Theater.
 6. **How many session rooms available? Proximity to each other?** In same building except for the Teaching Resource Center.
 7. **How close can presenters get to facility to unload equipment and materials?** There is a drop-off area near Mendenhall where presenters can unload their materials before returning to the designated parking area.
 8. **Signage for sessions?** Catrina will work with us in preparing signs for direction.
 9. **Other**
 - a. Committee members received their Teaching Resource Center cards.
 - b. Send electronic version of application for TRC cards to reps prior to conference

10. Concerns

- a. Participants being able to find their way
- b. Transitions around the campus
- c. We can probably put signs up directing participants to appropriate areas.

11. Positives

- a. Participants able to gather in a different setting
- b. Access to the Teaching Resource Center
- c. Other

12. How many sessions and what categories?

- a. Similar to what we have had in the past
- b. Options for a somewhat different schedule than what we have had in the past.
- c. Possible session recommendations?
 - i. Classroom management
 - ii. Differentiated Instruction
 - iii. Exceptional Children procedures and consequences for not following them
 - iv. Strategies for working with children of poverty
 - v. Student engagement / motivating the hard to reach student
 - vi. Teaching Resource Center – Joyner Library
 - vii. Technology in the classroom
 - viii. The law and beginning teachers / staying employed (including social media)
 - ix. Licensure was discussed but policies are being revised and may not be completed by the conference.
 - x. Others
 - xi. Emphasis on strategies that can be used in the classroom.

13. Recommendations to the Collaborative at June 3 meeting. Recommend the fall conference be held Saturday, September 24, 2016, on the campus of East Carolina University.